#### CITY OF PINE BLUFF PLANNING COMMISSION DECEMBER 9<sup>TH</sup>, 2025 4:00 p.m. City Hall Council Chambers 200 E. 8<sup>th</sup> Avenue



#### **AGENDA**

CALL TO ORDER

**CONSIDERATION OF MINUTES:** September 30<sup>th</sup>, 2025

**OLD BUSINESS:** NONE

#### **NEW BUSINESS:**

- 1. Use Permit on Review request to establish a transitional housing facility at 2501 S. Cherry Street within a B-1, Neighborhood Business zone.
- 2. Use Permit on Review request to build and operate an automobile oil change service facility at 2801 S. Olive within a B-2, Shopping Center zone.
- 3. Use Permit on Review Request (UPOR) to establish a food pantry and clothing center at 5407 Mosley within a B-1, Neighborhood Business zone.

**COMMITTEE REPORTS: NONE** 

**ADJOURNMENT** 

Complete Agendas can be found online at <a href="www.searpc.com">www.searpc.com</a>. Click on the calendar date of the meeting.

## RECOMMENDATION TO THE PINE BLUFF PLANNING COMMISSION

**SUBJECT**: Use Permit on Review Request (UPOR) by Lula Mae's Day

Center to establish a Transitional housing facility including programming for adult women ages 21 and up at 2501 S. Cherry Street. Additionally, the unit labeled 2501 B will be utilized for drop-in services and support offices to support the transitional housing. The property is zoned B-1, Neighborhood Business.

**APPLICANT**: Shaneka Hamilton

**ZONING AND LAND USES:** B-1, Neighborhood Business

ZONING:	North:	B-1, Neighborhood Business	LAND	North:	Day Care
	South:	B-1, Neighborhood Business	USE:	South:	Liquor Store
	East:	B-1, Neighborhood Business		East:	Single Family Residential
	West:	R-3, Residential		West:	Gas Station

#### **HISTORY**

2-23-2010	2501 Cherry	Youthful offender home	Approved
5-30-2017	2501 Cherry	Foster Home facility	Approved
9-27-2022	2603 Cherry	Food truck & Open-air food site	Denied
6-28-2022	2001 Cherry	Operate Medical training site	Approved
10-19-2023	2501 Cherry	Establish Sober Living Facility	Denied

#### **REVIEW COMMENTS**

The applicant is requesting Planning Commission approval to operate a **women's transitional housing facility** within an existing structure located in the **B-1 Neighborhood Business Zone**. Transitional housing is not listed as a permitted use in the B-1 District and therefore requires Planning Commission review for conditional approval. This site has been the subject of prior land-use requests of a similar nature: youth offender home and foster home facility that the Planning Commission previously approved at this location, determining them to be compatible with surrounding commercial and low-intensity residential uses when properly conditioned.

**UPOR** 

During the last request in 2023 the Commission denied a request for a sober living use due to concerns expressed by the Commission regarding supervision standards, operational oversight, and the facility's compatibility with the neighborhood at that time.

The current request is specifically for a **women-only transitional housing program**, which the applicant states will include staff oversight, structured programming, and following the H.O.P.E. framework.

The property is zone B-1, Neighborhood Business which is intended to provide low intensity services that serve surrounding neighborhoods. Adjacent uses include a day care, multifamily housing, service station, single family residence that appears abandoned and a liquor store. The buildings are existing with no structural changes proposed other than general maintenance.

Other than the mention of a the program being designed to support up to 15 women ages 21 and up no description is given as to the manner of operation such as hours for the drop-in services, 24-hour staffing, restricted access and or security provisions.

Transitional housing has previously been accepted in the district and generally consists of low impact residential occupancy and structured oversight. The use is expected to generate minimal traffic. The project should not materially alter the character of the corridor or produce noise, nuisance or public safety concerns.

#### **RECOMMENDATION**

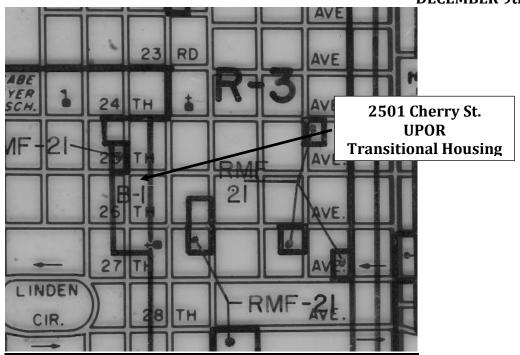
Based on previous transitional housing approvals at this site, staff will recommend approval with the following conditions:

- On-site staff supervision shall be provided at all times when residents are present
- Resident occupancy shall not exceed the number allowed by fire code
- No exterior alterations shall occur without required permits and staff review
- ➤ <u>A written operations and supervision plan shall be submitted to the Zoning Department and kept on file</u>
- Any change in the nature of the use (e.g. transition to sober living or unstaffed housing) shall require new Planning Commission approval.
- Fire and inspection department approvals prior to occupancy

UPOR

#### **NEW BUSINESS**

AGENDA ITEM 1 2501 CHERRY STREET DECEMBER 9th, 2025





Ownership map



**Aerial Map** 





2501 Cherry (Front)



2501 Cherry (north side)



South side of property



Day Care to north



**Apartments Northeast** 



**Convenience Store west** 



Liquor Store sign south (Liquor Store hidden by shrubs)



Liquor store to south



Adjoining property to the east



Adjoining property to the east

Case No.	
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### CITY OF PINE BLUFF, ARKANSAS USE PERMITTED ON REVIEW (UPOR)

**Application** 

Please fill out this form completely, supplying all necessary information and documentation to support your request. Your application will not be placed on the Planning Commission agenda until this information is provided.

Business or Applicant Name: Wo MOR 5	Day Center
	J
Business Location: (address or lot, block, or nearest in	tersection) 2501 5. Charry
Street, Pine Bluce, AR 7160	Property/Parcel ID No
	ent Zoning: Ward:
Applicant / Business Owner	Property Owner (Must be filled out if different)
Name: Shone va Hamilton	Name:
Address: 250 5. Cherry King Bluff	Address:
HR, 71601	
Telephone:	Telephone:
Email: A Contrabability (40 mg/logs)	Email:
Fax:	Fax:
Who will run the business? Marky 10mil	Number of employees: 4
Number of off-street parking spaces required:	Number provided:
Are there any special licenses for your business?	
	Will you require a sign? <u>W</u> 5
and in all and the aller	D107106
SIGNORD NORTH TOPO	N/a 1/a5
Applicant / Business Owner Signature	Date
PROPERTY OWNER(S) / AUTHORIZED AGENT CERTIFI	
penalty of perjury that I (we) are the owner(s) of the property t	
this application and consent to its filing. (If signed by the auth provided indicating that the agent is authorized to act on his/hi	
Shanota How Atr 10-27-25	,
Signature Date	Signature Date
Shaineha Hamilton	Digitature
Printed Name	Printed Name
Owner or Authorized Agent (Check one)	Owner or Authorized Agent (Check one)
Submission Deadline: Expected Pla	nning Commission Meeting Date:
SEE REVERSE SIDE FOR SUR	MISSION REQUIREMENTS •

It is our intention to assist you in making your project a success in a timely manner. Please call if you have any questions or need assistance from the City of Pine Bluff Inspection & Zoning Department, 200 E. 8<sup>th</sup> Avenue, Pine Bluff, AR 71611 Tel: (870)730-2020 fax: (870) 730-2170.

#### 1. What is the current zone and use of the property?

The property located at 2501 S. Cherry, Pine Bluff, AR 71601 was previously utilized as a transitional housing facility for youth boys. Lula Mae's Day Center will continue to operate the property in a similar capacity, maintaining its existing use as transitional housing, now serving adult women ages 21 and up through the Lula Mae's Day Center Transitional Housing Program.

The adjoining property labeled 2501 B will be utilized for Lula Mae's Day Center Dropin Services and administrative office space.

#### 2. What is the proposed use and zone you are requesting?

The proposed use of the property at 2501 S. Cherry, Pine Bluff, AR 71601 is to operate as Lula Mae's Day Center Transitional Housing Program providing safe, supportive housing for adult women ages 21 and up who are transitioning toward independent living.

Additionally, the adjoining property labeled 2501 B will be utilized for Lula Mae's Day Center Drop-in Services and administrative offices to support the transitional housing program.

#### Narrative: Reason for Request and Description of Proposed Use

Lula Mae's Day Center is requesting approval to continue and adapt the existing use of the property located at 2501 S. Cherry Street, Pine Bluff, AR 71601, along with the adjoining property at 2501 B S. Cherry Street. The purpose of this request is to align zoning and permitted use with the organization's mission to provide safe, supportive transitional housing and resource services for women in the Pine Bluff community.

Historically, this property served as transitional housing for youth boys. Lula Mae's Day Center seeks to maintain this community-serving purpose, transitioning the facility to serve adult women ages 21 and older through the Lula Mae's Day Center Transitional Living Program (TLP). This program is designed to support up to 15 women at a time—primarily those who are unsheltered, experiencing homelessness, or facing housing insecurity. The TLP offers a structured environment where participants can heal, rebuild, and work toward long-term stability and independence.

#### The program follows the H.O.P.E. framework:

H - Healing and Health

- Trauma-informed care and emotional wellness support
- Access to on-site or partnered mental health counseling
- Health screenings, wellness workshops, and nutrition education
- Substance use recovery support groups (as applicable)

O - Opportunity for Growth

- Life skills training (budgeting, time management, self-care, communication)
- Workforce development: resume building, job readiness, and interview preparation
- Educational opportunities: GED prep, vocational training, or continuing education referrals

P - Personal Empowerment

- Individualized goal-setting with case management
- Weekly empowerment workshops focusing on confidence, boundaries, and leadership
- Peer support circles and mentorship opportunities
- Financial literacy and savings-building initiatives

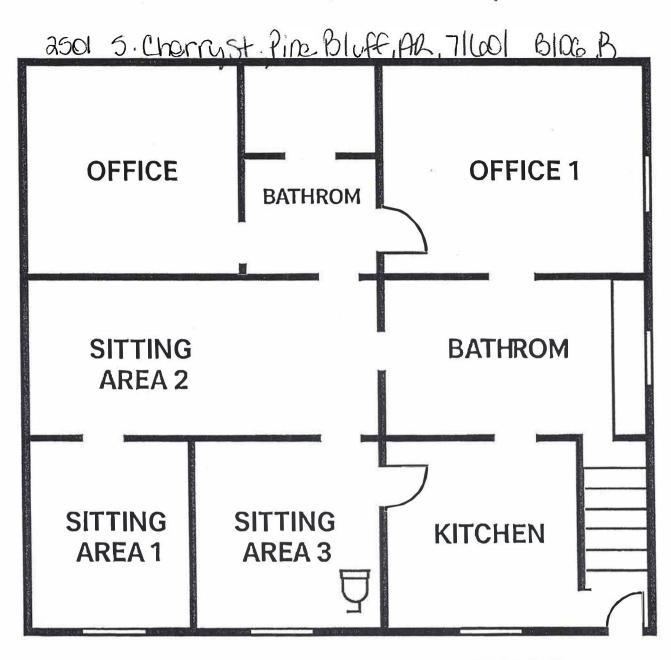
E - Establishing Stability

- · Housing navigation and landlord readiness support
- Connection to community resources and long-term housing programs
- Assistance with transportation, childcare, and legal aid (as needed)
- Exit planning focused on sustainable independence

The program structure includes four phases—Intake and Orientation, Stabilization, Growth and Empowerment, and Transition and Exit Planning—spanning approximately six months, with up to a two-month extension based on progress and need.

The facility at 2501 S. Cherry includes private and shared living quarters, a family suite, communal kitchen, dining and living areas, laundry facilities, four bathrooms, and office spaces for counseling and case management.

The adjoining 2501 B S. Cherry property will serve as the Lula Mae's Day Center Drop-In Center, offering daily access to meals, hygiene supplies, rest areas, and support services to unsheltered or low-income individuals. The drop-in space will also house administrative offices, counseling areas, and outreach coordination services.



**UPSTAIRS** 

UPSTAIRS (Bdrm 4, Bath, Bdrm 5)

BEDROOM 4

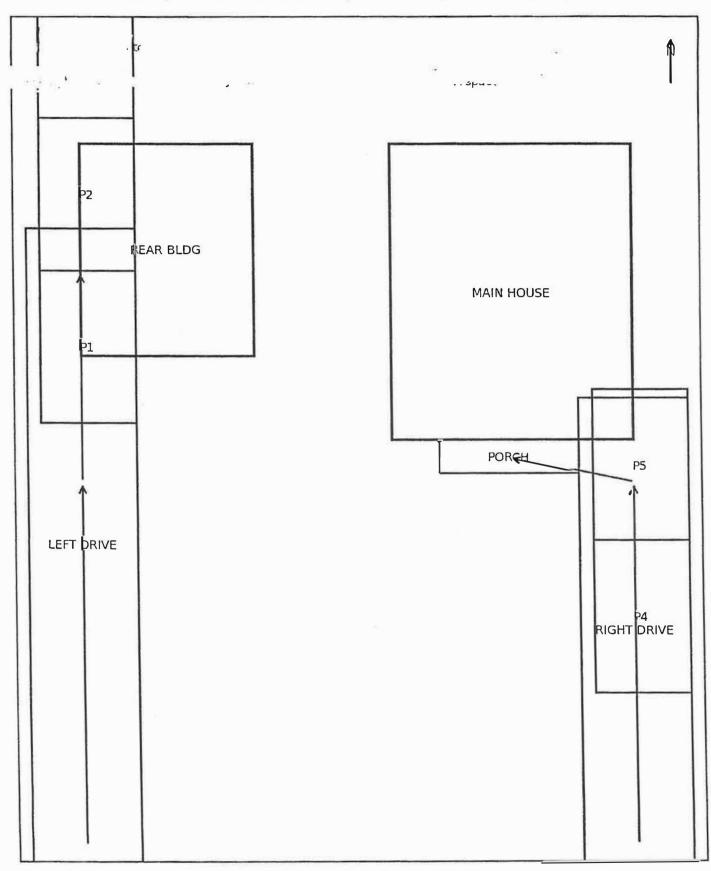
BATH
(STAIR)

BEDROOM 5

2501 5 Cherry Ot Pine Bluff, ARTHU

Main House	
EXIT	
OFFICE	
	KITCHEN
HALL	
BEDROOM 3	
ватн	DINING ROOM
BEDROOM 2	
ватн	
DAIT	
	LIVING ROOM
BEDROOM 1	
	EXIT

LMDC - 2501 S Cherry St, Pine Bluff, AR 71601 | Site / Parking Plan (Conceptual)



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# RECOMMENDATION TO THE PINE BLUFF PLANNING COMMISSION

**SUBJECT**: Use Permit on Review Request (UPOR) to build and operate an

automobile oil change service facility at 2801 S. Olive Street

within a B-2, Shopping Center zone.

APPLICANT: Driven Brands Inc.

**ZONING AND LAND USES**: B-2, Neighborhood Commercial zone.

ZONING:	North:	B-2 Shopping Center Distr.	LAND	North:	Parking Lot / Bank Kiosk
	South:	B-2 Shopping Center Distr.	USE:	South:	Restaurant
	East:	B-2 Shopping Center Distr.		East:	Retail Stores / Parking lot
	West:	B-3, Highway Commercial		West:	Retail Store – Jewelry Store

#### **History**

2011-1-25	2810 Olive to establish an event center	B-2	Approved
2017-4-25	2801 Olive to establish a church	B-2	Approved
2020-8-25	2801 Olive to operate a beauty school	B-2	Approved
2023-7-25	2810 Olive to operate Outreach Business	s for support	B-2 Approved
2024-7-30	2801 Olive to operate a medical clinic	B-1	

#### **REVIEW COMMENTS**

Applicant is requesting approval to build and operate a Take 5 Oil Change facility within an established shopping center zone B-2, Shopping Center District. The B-2 district is intended to provide for a wide range of retail, service and commercial uses typically found along commercial corridors and within neighborhood shopping centers.

Automobile related uses such as oil change services, repair shops and service bays are not listed as permitted uses within the B-2 zone. The zoning ordinance does; however, allow the Planning Commission to consider uses not specifically listed when the Commission determines that the proposed use is similar in character to allowed uses and compatible with surrounding development.

Take 5 Oil Change model consists of quick in-and-out vehicle service bays and does not typically involve long term storage of vehicles, heavy mechanical repair

or outdoor parts storage. The business is planned to be operated within a small standalone or outparcel type structure within the shopping center site.

The shopping center is developed with a mix of retail and service-oriented tenants consistent with the intent of the B-2 zone. Other uses within the site include a restaurant and bank kiosk. Adjoining sites near the proposed site include additional restaurants and a gas station convenience store. Historically a full-service gas station was located between this site and the existing McDonald's restaurant. The site has access to an existing commercial drive and internal circulation system designed for moderate traffic as associated with shopping center operations.

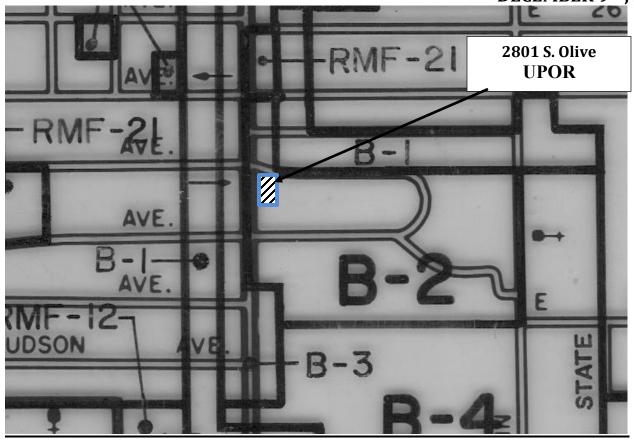
While an oil change facility is not expressly permitted in the B-2 zone the use is service oriented with a low intensity, short vehicle dwell times and minimal noise or emissions compared to a full-service auto repair. Site design should ensure adequate parking and stack space be maintained for safe circulation.

#### **RECOMMENDATION**

Although not listed as a permitted use staff finds that the proposed use does not significantly conflict with the district's purpose and recommends approval subject to the following conditions:

- No outside storage of vehicles, parts or equipment
- ➤ All service operations must occur inside the service bays
- ➤ All Departmental site and inspection approvals including signage, screening and lighting details.

2801 S. OLIVE DECEMBER 9th , 2025



Zoning Map



Ownership map

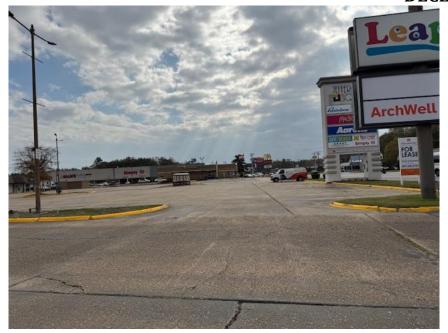




**Proposed site** 



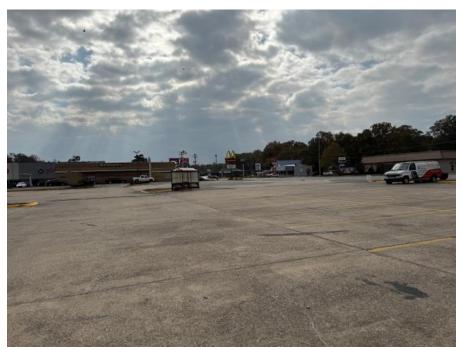
Site location – view from west side of Olive



View at site from Simmons Bank Kiosk



**Site from center of proposed location** 



View east across site from Olive



View west toward Olive across proposed site

Case No.	
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### CITY OF PINE BLUFF, ARKANSAS USE PERMITTED ON REVIEW (UPOR)

**Application** 

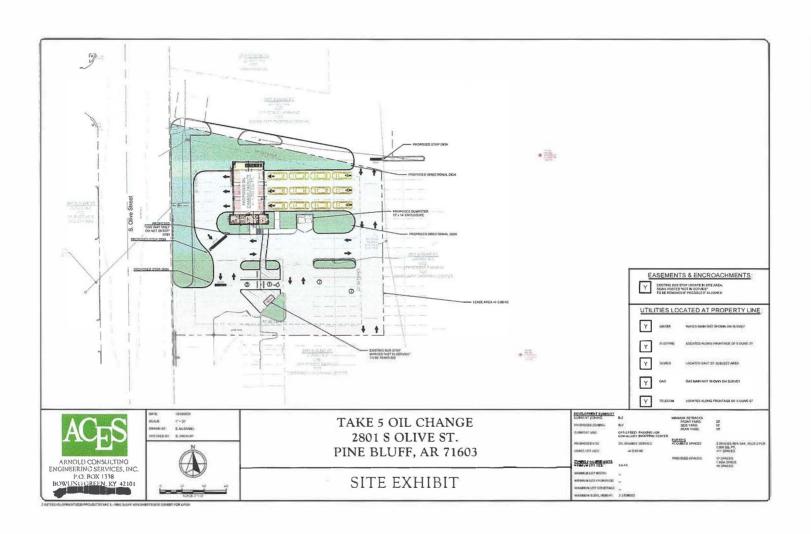
Please fill out this form completely, supplying all necessary information and documentation to support your request. Your application will not be placed on the Planning Commission agenda until this information is provided.

Business Location: (address or lot, block, or nea	rest intersection)	
2801 Olive St. Pine Bluff, AR 71603	Property/Parcel ID No. <u>931-61265.0</u>	00
Size of Property (acres) Ground Lease: +/-0.68 ac	Current Zoning: _B-2 Ward:	
Applicant / Business Owner	Property Owner (Must be filled out if a	<u>lifferent)</u>
Name: Driven Brands Inc	Name: ACH Pine Bluff, LLC	
Address: 440 S Church St. STE 600	Address: 350 Pine St. suite #80	
Charlotte, NC 28202	Beaumont, TX 77701	
Telephone:	Telephone:	
Email:	Email:	
Fax:	Fax:	
Who will run the business? Drive n Brands	Number of employees: 4-5	
Number of off-street parking spaces required:	Number provided: 17	
Are there any special licenses for your business?	? (explain)	
	Will you require a sign? No.	
	Will you require a sign? <u>No.</u> 10.30.25	
Applicant / Business Owner Signature		
Applicant / Business Owner Signature  PROPERTY OWNER(S) / AUTHORIZED AGENT Compensation of perjury that I (we) are the owner(s) of the protein of this application and consent to its filing. (If signed by the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is authorized to act of the provided indicating that the agent is a the provided indicating that the agent is a the provided indicating the provide	Date  ERTIFICATION: I (We), the undersigned, hereby cer operty that is the subject of this application and I (we) the authorized agent, a letter from each property owner.	Existing tify unde have rea
PROPERTY OWNER(S) / AUTHORIZED AGENT Compensation of perjury that I (we) are the owner(s) of the protein this application and consent to its filing. (If signed by the sig	Date  ERTIFICATION: I (We), the undersigned, hereby cer operty that is the subject of this application and I (we) the authorized agent, a letter from each property owner on his/her behalf.)	Existing tify under
PROPERTY OWNER(S) / AUTHORIZED AGENT Compensalty of perjury that I (we) are the owner(s) of the protection and consent to its filing. (If signed by the provided indicating that the agent is authorized to act to	Date  ERTIFICATION: I (We), the undersigned, hereby cer operty that is the subject of this application and I (we) the authorized agent, a letter from each property owner on his/her behalf.)	tify unde have rear must be

It is our intention to assist you in making your project a success in a timely manner. Please call if you have any questions or need assistance from the City of Pine Bluff Inspection & Zoning Department, 200 E. 8<sup>th</sup> Avenue, Pine Bluff, AR 71611 Tel: (870)730-2020 fax: (870) 730-2170.

Complete the section below if you have chosen not to type a statement:

1. What is the current zone and use of the property?
B-2, multi-tenant commercial, existing area of lot is used for
off-street parking.
2. What is the proposed use and zone you are requesting?  Light Auto-service, specifically commercial oil change.
Write a narrative below explaining the reason for your request and describing the proposed use.
Proposed use is not allowed by right in the B-2 district.
The use would need to be in an industrial district however, this
business is not oriented toward industrial services.
The proposed business only services between 40-50 cars per day on a
high volume day. This should not greatly impact traffic volume to the
area.
The development exceeds parking requirements for its use and generally
only needs parking for employees as customers are not meant to park and
exit their vehicle under normal circumstances.
With the removal of the parking from the shopping center for this
development the shopping center will remain in compliance with parking
requirements.



#### EFFED DARGOERENEMENTALOPANCE CENTER TENANT LIST (GLA 315.472 SF) WEST 27TH AVENUE 1A1F) anet Fitness 19,200 SF to I Dain's Borgain Outlet 32,000 SF 37 Family Botker 12,336 SF 3A 1 Sestway Rentals 5,682 SF ric et cric 51 Rent-A-Center 7.496 SF 4A-C1 New Life Church 12.187 SF SHOE SHOW 18 MADRAM Aarons 781 State of Advance 14,821 SF 741 Citi Irenez (4,168 SF 761 Revenue Office 4,833 SF 761 Revenue Office 4,833 SF 761 Oriver Services 903 SF 81 Routiow 4,672 SF 941 Chipotown 3,022 SF 961 SEAR Physical Theophy 8,267 SF 961 SEAR Physical Theophy 8,267 SF 29-31 7 27-28 25-26 13 0-----0-----0-----mmmmmm ABILLULLIA 9D 121 Direct Auto Insurance 3,024 SF 131 Popociti & More 1,512 SF AVAILABLE 15 ( Second to None 726 SF 36 f Valer Bouldaue & Beauty Solon 1.085 SF 2 48 49 14 49 סל OLIVE STREET (20,000 Rainbow 231 Pine Bloff Police Department 1,728 SF 241 liture 5, Alarms 2,838 SF 27-281 Across 11,376 SF 27-281 in 8, Out Beauth 8,640 SF 27-281 Honestwie Furniture 11,570 SF 321 Shoe Show 13,440 SF 33 Gurss Crimadonies 3,346 SF 336 Litura Foshion 3,950 SF 336 Litura Foshion 3,950 SF 3551 Sport States 3,000 SF UMM AUUUM CHITRENDS Minney & Vinning P. C. Standard 2819 368 | Chickel Wikeless 4,000 Sf 36C | Rock Smikes 6,350 Sf 33D | MocRog 11,360 Sf 37 | Sammans Bank 1,865 Sf 41 | ACE Cash Express 474 SF 28191 McDanald's 3,325 Sf 王里王 planet fitness 6A-C HAMILI RAS SITE LEGEND ald chove 1.cosect Leased But Avellable Pad Site **AlbaneseCormier**

## RECOMMENDATION TO THE PINE BLUFF PLANNING COMMISSION

**SUBJECT**: Use Permit on Review Request (UPOR) to establish a food pantry

and clothing center at 5407 Mosley within a B-1, Neighborhood

Business zone.

**APPLICANT**: The Refugee Church PB Inc. – Pastor Mack Milner

**ZONING AND LAND USES**: B-1, Neighborhood Business zone.

ZONING:	North:	B-1 Neighborhood Business	LAND	North:	Church
	South:	B-1 Neighborhood Business	USE:	South:	Vacant
	East:	B-3 Highway Commercial		East:	S. F. Residence
	West:	B-1 Neighborhood Business		West:	Storage Building

#### **History**

2022-10-25 1201 Commerce Rd - to establish a food distribution center B-1 Approved 2024-5-28 1115 W. Pullen - to establish a food pantry R-1 Approved

2025-8-26 3201 Ridgway - to establish a youth program and

Food pantry R-1 Approved

#### **REVIEW COMMENTS**

First it needs to be noted that the application filed under 5407 Mosley is improperly identified. The correct address is either 5401 Mosley or 1400 Hutchinson with 5407 Mosley assigned to parcel 930-12787-000 a tract of land also owned by the church that has a storage building on it.

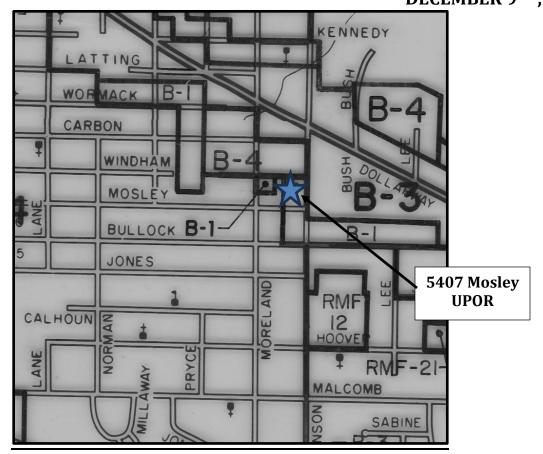
Applicant is requesting approval to operate a food pantry and clothing center out of an existing residence that for reference sake we will identified as 5401 Mosley. The structure has sustained some fire damage and according to the applicant's statement has received approval for repairs. The intent is to install a drive or as noted a path for vehicle traffic from the church parking lot off Windham south along the west side of structure existing onto Mosley. The property has an existing access point, but no formal paved driveway or parking improvements. As further noted in applicant's statement the path is intended to be gravel. Based on discussions the purpose of utilizing gravel is low anticipated traffic volumes, the ability to maintain gravel on-site and lower installation cost for a nonprofit community-based operation.

No residential structures adjoin the parcel along the proposed path with only one residence adjoining east across Hutchinson Street. Traffic volume in the area is minimal. Clients are expected to visit during limited and set distribution hours. There is no mention of large delivery trucks. No short- or long-term parking is expected on this site.

A gravel drive does not strictly follow the city's typical paving standard which generally expects asphalt or concrete for drives and parking. Issues that could result from a gravel drive include dust control, drainage issues and rutting.

#### **RECOMMENDATION**

With regard to the proposed use and location staff feels the proposal is compatible based on limited adjoining residential uses; however, staff historically has followed the city policy of ingress and egress being an improved hard surface (asphalt or concrete). Not being sure what affect allowing a deviation from this standard could impact future request planning staff recommends requiring ingress and egress to be improved.



Zoning Map



Ownership map

### AGENDA ITEM #3 5407 MOSLEY DECEMBER 9<sup>TH</sup>, 2025





5407 Mosley – front view from Hutchinson



View north from corner of Mosley & Hutchinson



5407 Mosley – view from Mosley Street



**South view of 5407 Mosley Street** 



View from church parking lot with direction of traffic flow indicated



View from church parking lot with direction of traffic flow indicated



View on west side of 5407 Mosley – arrow indicating traffic flow direction



<u>View on west side of 5407 Mosley – arrow indicating traffic flow direction</u>



**Property directly south of 5407 Mosley** 



**Property west of church parking lot** 



**Church north of 5407 Mosley** 

Case No. 295-1580



## CITY OF PINE BLUFF, ARKANSAS USE PERMITTED ON REVIEW (UPOR)

**Application** 

Please fill out this form completely, supplying all necessary information and documentation to support your request. Your application will not be placed on the Planning Commission agenda until this information is provided.

Business Location: (address or lot, blo	ck, or nearest int	ersection) 5	401 W. Modey
C' CR			cel ID No. 930 - 12 78% 00
Size of Property (acres):	Curre		Ward:
Applicant / Business Owner Name: The Retuge Churc	1. PR TWG.		vner (Must be filled out if different)
Name: The Ketsechure	THI THE	Name:	Margaret And Boling
Address: <u>\$400 Windham Avr</u>		Address:	5407 W. Mosley St
Pine Bluff, AR 71	60L		Pine Bluff, AR 7/602
Telephone:		Telephone:	
Email: K		Email:	5
Fax:	20 1/ 00	Fax:	
Who will run the business? Pasto 1			
Number of off-street parking spaces re			ber provided:
Are there any special licenses for your	business? <i>N</i> (		
A 1/	A	Will	you require a sign?
Arkansas District Pentecostal	Church of Go	ed dian Th	e Ketuge Church
Meld Milie			
Applicant / Business Owner Signature		Date	
PROPERTY OWNER(S) / AUTHORIZED			of this application and I (we) have rea
penalty of perjury that I (we) are the owner(this application and consent to its filing. (If provided indicating that the agent is authority)	signed by the autho		ter from each property owner must be
penalty of perjury that I (we) are the owner( this application and consent to its filing. (If	signed by the authorized to act on his/he		ter from each property owner must be
penalty of perjury that I (we) are the owner( this application and consent to its filing. (If provided indicating that the agent is author)	signed by the authorized to act on his/he  Date	r behalf.)	
penalty of perjury that I (we) are the owner( this application and consent to its filing. (If provided indicating that the agent is author.  Signature	signed by the authorized to act on his/he  Date	Signature Printed Name Owner	

It is our intention to assist you in making your project a success in a timely manner. Please call if you have any questions or need assistance from the City of Pine Bluff Inspection & Zoning Department, 200 E. 8th Avenue, Pine Bluff, AR 71611 Tel: (870)730-2020 fax: (870) 730-2170.

## Pentecostal Church of God D.B.A The Refuge Church 5400 Windham Avenue, Pine Bluff, AR 71602 10/30/2025

To the City of Pine Bluff,

The Pentecostal Church of God, doing business as The Refuge Church, is seeking approval to relocate out Food Bank and Clothing Center operations from The Hope Center to 5407 Mosely St, which is located on The Refuge Church campus.

This move will allow us to serve our community more effectively by bringing these ministries closer to our main facilities. Our Food Bank operates on the third Saturday of each month. We start our Food Bank from 10:00 am until 2:00 pm and serve around 100 to 110 people around that period of time. Our Clothing Bank is open every Tuesday from 9:00am until 2:00pm and about two or three people show up during that time.

As part of the relocation, we also propose creating a pathway connecting The Refuge Church parking lot on 5400 Windham Street to Mosely Street. This pathway will provide an entry and exit route for vehicles during our Food Bank days, allowing easier access for loading and unloading. We intend to lay gravel along the pathway to make it firm enough for vehicles while still allowing grass to grow through, so that the area keeps its natural yard appearance.

In addition, we will be making property improvements. One end of the building we are seeking to purchase has sustained some fire damage, and it has already been approved for repair and restoration. These updates will not only enhance functionality but also improve the physical appearance of the property and surrounding area.

Please note that the deed to the property is currently under Margaret Ann Bowling, who can be reached at (501)-400-2340. However, we are requesting approval for these plans prior to signing the deed and completing the property purchase.

We appreciate your time and consideration of this request, and we look forward to your approval so we can continue serving our community through these important ministries.

Sincerely,

The Refuge Church

Pastor Mack Milner



Fellowship Hall howns, of

From: To:

Mack Milner

Subject:

The Refuge - food bank

Date:

Monday, October 27, 2025 10:32:54 PM

