

# FY 2022 ANNUAL PERFORMANCE AND EXPENDITURES REPORT

Southeast Arkansas Regional Planning Commission  
Metropolitan Planning Organization

September 21, 2022

*Southeast Arkansas Regional Planning Commission serves as the designated Metropolitan Planning Organization (MPO) for Pine Bluff Area Transportation Study (PBATS).*

## **NOTICE OF NONDISCRIMINATION:**

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## **Pine Bluff Area Transportation Study (PBATS) Organization**

The Pine Bluff Area Transportation Study Area (PBATS) Program was initiated in 1964 in accordance with the Federal Highway Act of 1962. The intent of the program was to provide a network of transportation facilities capable of providing safe, convenient, effective, and efficient movement of goods and persons throughout the urbanized portion of Jefferson County. Southeast Arkansas Regional Planning Commission was designated by the Governor as the Metropolitan Planning Organization for PBATS.

MPO administration and support are provided by Larry Reynolds, Study Director; Vickie White, Chief Financial Officer; the MPO Policy Committee and a Technical Advisory Committee. The MPO Policy Committee is responsible for providing guidance and setting policies for the PBATS program. The Technical Advisory Committee which is comprised of persons concerned with area-wide transportation planning and is responsible for providing technical assistance in the collection and evaluation of data.

The following tables identify the members of the Policy and Technical Advisory Committees for FY 2021:

<b>POLICY COMMITTEE</b>	
<b>REPRESENTATIVES</b>	<b>NAME AND TITLE</b>
Jefferson County	Gerald Robinson, County Judge Jimmy Lee Fisher, Sr., Quorum Court Member
Pine Bluff	Shirley Washington, Mayor Joni Alexander, Alderman
White Hall	Noel Foster, Mayor Scott Ray, Alderman
Southeast Arkansas Regional Planning Comm.	Ken Smith, PBATS Vice Chairman
ArDOT	Drew Hoggard, District 2 Engineer Sunny Farmahan, Senior Transportation Planner
Economic Development Alliance of Jefferson County	Allison (J.H.) Thompson, President

<b>TECHNICAL COMMITTEE</b>	
<b>REPRESENTATIVES</b>	<b>NAME AND TITLE</b>
Jefferson County	Ricky Bullard County Road Supervisor
Pine Bluff	Tom Bennett, PB Street Manager Cassandra Shaw, Transit Director Vacant, Traffic Division, PBPD
White Hall	Noel Foster, Mayor
Southeast Arkansas Regional Planning Commission	Larry Reynolds, Executive Director
ArDOT	Brian Sweeney, District Construction Engineer Anthony Hunter, Transportation Planner
Pine Bluff Airport Commission	Doug Hale, Airport Manager
Pine Bluff – Jefferson County Port Authority	Nancy McNew, Alliance Vacant, Union Pacific Railroad
Federal Highway Administration	Valera McDaniel, Transportation Planning Coordinator
Office of Emergency Management	Karen Blevins, Coordinator
Area Agency on Aging - SEAT	Stephanie Bradshaw, Transportation Director

This report is arranged following the program and activities as outlined in the FY 2022 Unified Planning Work Program in accordance with Federal regulations in effect at the time of the FY2022 UPWP adoption.

**44.21 PROGRAM SUPPORT AND ADMINISTRATION**

Comparison of Goals to Performance

This UPWP project comprised 9 categories of work resulting in 11 end products. In cooperation with ArDOT, local governmental agencies, public transit agencies and interested citizens PBATS coordinated meetings with the MPO Policy Board and Technical Advisory Committee. Various staff activities undertaken during FY 2022 include: 1) financial management, 2) administration, 3) records maintenance, 4) document preparation, 5) staff training, 6) community and member training, 7) Public Participation Plan documentation, 8) planning assistance, and 9) Intergovernmental review.

Results of these actions include a) audit report, b) financial and performance reports – a minimum of quarterly, c) FY 2023 UPWP, d) website maintenance, e) planning assistance, and f) Annual Performance and Expenditure report (APER).

**Comparison of Budget to Actual Cost**

	Federal Share	Local Share	Total
Budget (PL 5307 Funds)	\$21,505.40	\$5,376.35	\$26,881.75
Actual Expenditure	\$21,505.40	\$6,999.22	\$28,504.62

> Budgeted cost deficit / excess

*There were no excess funds to be carried forward*

> Work revisions

*There were no work revisions approved by the Policy Board*

> Supporting data

*Additional data provided in quarterly reports.*

#### 44.22 GENERAL DEVELOPMENT AND COMPREHENSIVE PLANNING

Five tasks were defined in this project. These include map review and updating, GIS development, socioeconomic and land use data review, land use and transportation planning coordination.

City maps and MTP area maps were reviewed and updated. Land use maps were being updated through Comprehensive Plan development. Arkansas Department of Transportation (ArDOT) traffic counts were reviewed for intersections, transportation planning review and 2045 MTP maintenance Coordination of ArcMap and ArcGIS mapping programs with Office of Emergency Services was continued. Demographics and census data were reviewed by staff during FY 2022 along with 2020 decennial census data. Building permits (both construction and demolition) were evaluated monthly for the City of Pine Bluff and as occurring for the City of White Hall. County data was evaluated monthly; however, since the county has no building permit process, staff relied on the County Office of Emergency Management's list of new and removed addresses (9-1-1 database) and then verified with the County Health Department. Staff conducted reviews of crash and accident data and is continuing to work with local jurisdictions on converting to a centralized accident reporting system such as eCrash to benefit state-wide incident analysis.

#### Comparison of Budget to Actual Cost

	Federal Share	Local Share	Total
Budget (PL 5307 Funds)	\$24,731.21	\$6,182.80	\$30,914.01
Actual Expenditure	\$24,731.21	\$8,068.03	\$32,799.24

> Budgeted cost deficit / excess

*There were no excess funds to be carried forward*

> Work revisions

*There were no work revisions approved by the Policy Board*

> Supporting data

*Additional data provided in quarterly reports.*

#### 44.23 LONG RANGE PLANNING

Staff coordinated with the Arkansas Department of Transportation (ArDOT) to update and maintain the 2045 MTP throughout the fiscal year. The 2045 Metropolitan Transportation Plan (MTP) plan adopted in September of 2020 and amended in March 2021 was reviewed and projects included were evaluated to determine if change in rankings were needed. During review areas of the plan that may need amending to better reflect the Urban Area’s current and future transportation were studied.

Four meetings were held with local officials to begin work on a Regional Bike and Pedestrian Plan for the MPO area. Our agency along with bike enthusiasts and local officials met with a Little Rock consultant to obtain an overview of the process from needs analysis to plan development.

SEARPC worked with Pine Bluff Transit on possibilities for route expansion as well as a possible deviated fixed route system. During these discussions it was determined that the agency’s fleet was not at a level to make changes due to an aging fleet, lack of personnel and delays in vehicle delivery; therefore, we assisted in the drafting of a Request for Proposals to outsource maintenance.

SEARPC continues to participate through ArDOT with all in-state MPO’s to facilitate a more coordinated and consistent transportation planning process state-wide.

#### Comparison of Budget to Actual Cost

	Federal Share	Local Share	Total
Budget (PL 5307 Funds)	\$19,354.86	\$4,838.72	\$24,193.58
Actual Expenditure	\$19,354.86	\$5,491.44	\$24,846.30

> Budgeted cost deficit / excess

*There were no excess funds to be carried forward*

> Work revisions

*There were no work revisions approved by the Policy Board*

> Supporting data

*Additional data provided in quarterly reports.*

#### 44.24 SHORT RANGE PLANNING

Tasks identified for FY2022 were divided among three separate categories. Traffic data, including street traffic counts, accidents and publicly identified intersection issues were reviewed and analyzed and compared to future transportation plans. The TIP and MTP projects lists were examined for correlation with the new data. SEARPC continued its participation and involvement in the Arkansas Highway Safety Improvement Program.

On the local side, staff continued to push for the Hazel Street (hospital access) widening and improvements. New development in the Street scape project includes the city of Pine Bluff taking ownership of 13 blocks from the highway department and draft of plans to take the project from 4<sup>th</sup> Avenue to 8<sup>th</sup> Avenue. SEARPC coordinated the development and adoption of Pine Bluff's Comprehensive Plan and is currently working on the implementation plan. Staff reviewed all new developments (commercial) through the plan review process for projects within the MPO area and continues to write reviews and recommendations for Pine Bluff and White Hall Planning Commissions.

Transit related activities include assistance with Pine Bluff Transit's Triennial review, RFQ development for maintenance and insurance and project development. The project development included assistance with shelter location, vehicle procurement and a transit transfer facility location, Ridership reviews were conducted at both Pine Bluff Transit and Southeast Arkansas Transportation (SEAT).

#### Comparison of Budget to Actual Cost

	Federal Share	Local Share	Total
Budget (PL 5307 Funds)	\$25,806.48	\$6,451.62	\$32,258.10
Actual Expenditure	\$25,806.48	\$10,693.38	\$36,499.86

> Budgeted cost deficit / excess

*There were no excess funds to be carried forward*

> Work revisions

*There were no work revisions approved by the Policy Board*

> Supporting data

*Additional data provided in quarterly reports.*

#### 44.25 TRANSPORTATION IMPROVEMENT PROGRAM

This work task includes the Transportation Improvement Plan (TIP) development, project selection, plan monitoring and publication of the Annual List of Obligated Projects (ALOP). This category relies heavily on coordination with ArDOT for development of the Transportation Improvement Program. Information for the 2023-2026 TIP was developed and provided to the MPO's. Working with ArDOT a preliminary project list was updated for inclusion in the 2023-2026 Transportation Improvement Plan. Development of the 2023-2026 TIP did not get completed in FY2022 and will be carried forward into FY2023. A review of Performance Measures and status of projects was completed.

The 2021 Annual List of Projects (ALOP) was prepared and published.

#### Comparison of Budget to Actual Cost

	Federal Share	Local Share	Total
Budget (PL 5307 Funds)	\$16,129.05	\$4,032.26	\$20,161.31
Actual Expenditure	\$9,021.06	\$2,255.31	\$11,276.37

> Budgeted cost deficit / excess

*An excess of \$ 8884.94 will be carried over and added to 44.23 for the 2050 MTP*

> Work revisions

*There were no work revisions approved by the Policy Board*

> Supporting data

*Additional data provided in quarterly reports.*



**PINE BLUFF AREA TRANSPORTATION STUDY  
FY2022  
ANNUAL PERFORMANCE AND EXPENSE REPORT  
SUMMARY**

Work Element	2022 UPWP Budget	2022 UPWP Cost	Variance (1)
44.21 Program Support and Administration	\$ 26,881.75	\$ 28,504.62	\$ 1,622.87
44.22 General Development and Comprehensive Planning	\$ 30,914.01	\$ 32,799.24	\$ 1,885.23
44.23 Long Range Planning	\$ 24,193.58	\$ 24,846.30	\$ 652.72
44.24 Short Range Planning	\$ 32,258.10	\$ 36,499.86	\$ 4,241.76
44.25 Transportation Improvement Program	\$ 20,161.31	\$ 11,276.37	\$ 0.00

**(1) Represents additional local funding provided by SARPC.**

**Total FY2022 UPWP Actual Cost      \$ 137,558.84**

**Total FY2022 UPWP Federal share    \$ 100,419.05**

**Total FY2022 UPWP Local share      \$ 37,139.79**

**FY2022  
Federal Funds Remaining**

Budget	Federal Share	Federal Share Reimbursed	Federal Share Remaining
\$134,408.75	\$107,527.00	\$100,419.05	\$7,107.95

## Annual Performance and Expense Report Summary

