

FY 2021 ANNUAL PERFORMANCE AND EXPENDITURES REPORT

Southeast Arkansas Regional Planning Commission
Metropolitan Planning Organization

July 15, 2021

Southeast Arkansas Regional Planning Commission serves as the designated Metropolitan Planning Organization (MPO) for Pine Bluff Area Transportation Study (PBATS).

NOTICE OF NONDISCRIMINATION:

The Southeast Arkansas Regional Planning Commission (SARPC) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, SARPC does not discriminate on the basis of race, sex, color, age, national origin, religion, or disability, in the admission, access to and treatment in SARPC's programs and activities, as well as SARPC's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the SARPC's nondiscrimination policies may be directed to Larry Reynolds, Director/Study Director, and 1300 Ohio, Suite B, Pine Bluff, AR 71601 (870) 534-4247 or the following email address: sarpc1@cablelynx.com. This notice will be made available from the SARPC office in large print, on audiotape and in braille upon request.

Pine Bluff Area Transportation Study (PBATS) Organization

The Pine Bluff Area Transportation Study Area (PBATS) Program was initiated in 1964 in accordance with the Federal Highway Act of 1962. The intent of the program was to provide a network of transportation facilities capable of providing safe, convenient, effective, and efficient movement of goods and persons throughout the urbanized portion of Jefferson County. Southeast Arkansas Regional Planning Commission was designated by the Governor as the Metropolitan Planning Organization for PBATS.

MPO administration and support are provided by Larry Reynolds, Study Director; Vickie White, Chief Financial Officer; the MPO Policy Committee and a Technical Advisory Committee. The MPO Policy Committee is responsible for providing guidance and setting policies for the PBATS program. The Technical Advisory Committee which is comprised of persons concerned with area-wide transportation planning and is responsible for providing technical assistance in the collection and evaluation of data.

The following tables identify the members of the Policy and Technical Advisory Committees for FY 2021:

| POLICY COMMITTEE | |
|---|---|
| REPRESENTATIVES | NAME AND TITLE |
| Jefferson County | Gerald Robinson, County Judge Jimmy Lee Fisher, Sr., Quorum Court Member |
| Pine Bluff | Shirley Washington, Mayor Joni Alexander, Alderman |
| White Hall | Noel Foster, Mayor Scott Ray, Alderman |
| Southeast Arkansas Regional Planning Comm. | Ken Smith, PBATS Vice Chairman |
| ArDOT | Deric Wyatt, District 2 Engineer Sunny Farmahan, Senior Transportation Planner |
| Economic Development Alliance of Jefferson County | Allison (J.H.) Thompson, President |

TECHNICAL COMMITTEE

| REPRESENTATIVES | NAME AND TITLE |
|---|---|
| Jefferson County | Ricky Bullard County Road Supervisor |
| Pine Bluff | Rickey Rhoden, PB Street Manager Cassandra Shaw, Transit Director Lt. Derrell Ray, Traffic Division, PBPD |
| White Hall | Noel Foster, Mayor |
| Southeast Arkansas Regional Planning Commission | Larry Reynolds, Executive Director |
| ArDOT | Brian Sweeney, District Construction Engineer Anthony Hunter, Transportation Planner |
| Pine Bluff Airport Commission | Doug Hale, Airport Manager |
| Pine Bluff – Jefferson County Port Authority | Nancy McNew, Alliance Vacant, Union Pacific Railroad |
| Federal Highway Administration | Valera McDaniel, Transportation Planning Coordinator |
| Office of Emergency Management | Karen Blevins, Coordinator |
| Area Agency on Aging | Tony Barr, Transportation Director |

This report is arranged following the program and activities as outlined in the FY 2021 Unified Planning Work Program in accordance with Federal regulations in effect at the time of the FY2021 UPWP adoption.

44.21 PROGRAM SUPPORT AND ADMINISTRATION

Comparison of Goals to Performance

This UPWP project comprised 9 categories of work resulting in 11 end products. In cooperation with ArDOT, local governmental agencies, public transit agencies and interested citizens PBATS coordinated meetings with the MPO Policy Board and Technical Advisory Committee. Various staff activities undertaken during FY 2021 include: 1) financial management, 2) administration, 3) records maintenance, 4) document preparation, 5) staff training, 6) community and member training, 7) Public Participation Plan documentation, 8) planning assistance, and 9) Intergovernmental review.

Results of these actions include a) audit report, b) financial and performance reports – a minimum of quarterly, c) FY 2022 UPWP, d) website maintenance, e) planning assistance, and f) Annual Performance and Expenditure report (APER).

Comparison of Budget to Actual Cost

| | <u>Federal</u> | <u>Local</u> | <u>Total</u> |
|-------------------|----------------|--------------|--------------|
| Budget (PL funds) | \$ 14,145.00 | \$ 3,536.00 | \$ 17,681.00 |
| Actual Cost | \$ 14,145.00 | \$ 4,370.15 | \$ 18,515.15 |

> Budgeted cost deficit / excess

There were no excess funds to be carried forward

> Work revisions

There were no work revisions approved by the Policy Board

> Supporting data

Additional data provided in quarterly reports.

44.22 GENERAL DEVELOPMENT AND COMPREHENSIVE PLANNING

Five tasks were defined in this project. These include map review and updating, GIS development, socioeconomic and land use data review, land use and transportation planning coordination.

City maps and MTP area maps were reviewed and updated. Land use maps were being updated through Comprehensive Plan development. Arkansas Department of Transportation (ArDOT) traffic counts were reviewed for intersections, transportation planning review and 2045 MTP development. Coordination of ArcMap and ArcGIS mapping programs with Office of Emergency Services was continued. Demographics and census data were reviewed by staff during FY 2021 along with preliminary 2020 decennial census projections. Building permits (both construction and demolition) were evaluated monthly for the City of Pine Bluff and as occurring for the City of White Hall. County data was evaluated monthly; however, since the county has no building permit process, staff relied on the County Office of Emergency Management’s list of new and removed addresses (9-1-1 database) and then verified with the County Health Department. Staff conducted reviews of crash and accident data and is continuing to work with local jurisdictions on converting to eCrash to benefit state-wide incident analysis.

Comparison of Budget to Actual Cost

| | <u>Federal</u> | <u>Local</u> | <u>Total</u> |
|-------------------|----------------|--------------|--------------|
| Budget (PL funds) | \$ 13,057.00 | \$ 3,264.00 | \$ 16,321.00 |
| Actual Cost | \$ 13,057.00 | \$ 3,399.27 | \$ 16,456.27 |

> Budgeted cost deficit / excess

There were no excess funds to be carried forward

> Work revisions

There were no work revisions approved by the Policy Board

> Supporting data

Additional data provided in quarterly reports.

44.23 LONG RANGE PLANNING

The 2045 Metropolitan Transportation Plan was completed during FY2021 and adopted by the Policy Board. Staff coordinated with the Arkansas Department of Transportation (ArDOT) to update and maintain the 2045 MTP throughout the fiscal year.

Updates were required following adoption of the 2045 Metropolitan Transportation Plan. Two amendments were made to the Plan with the adoption of resolutions amending project listings and projected costs along with the adoption of current Performance Measure targets determined by ArDOT.

SEARPC continues to participate through ArDOT with all in-state MPO's to facilitate a more coordinated and consistent transportation planning process state-wide.

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Comparison of Budget to Actual Cost

| | <u>Federal</u> | <u>Local</u> | <u>Total</u> |
|-------------------|----------------|--------------|--------------|
| Budget (PL funds) | \$ 53,316.00 | \$ 13,329.00 | \$ 66,645.00 |
| Actual Cost | \$ 53,316.00 | \$ 13,392.58 | \$ 66,708.58 |

> Budgeted cost deficit / excess

There were no excess funds to be carried forward

> Work revisions

There were no work revisions approved by the Policy Board

> Supporting data

Additional data provided in quarterly reports.

44.24 SHORT RANGE PLANNING

Twelve tasks were identified for FY2021 divided among three separate categories. These include 1) Traffic Monitoring and Existing Conditions analysis, 2) Traffic Congestion and Safety Planning, and 3) Public Transportation , Goods Movement, and Intermodal Planning. SARPC serves as the local planning agency for the City of Pine Bluff and White Hall and; as such, provided technical assistance at all local planning commission meetings and local transportation committee meetings.

Staff heads up the Traffic and Aviation committee for the City of Pine Bluff. A review of public transit ridership data was completed, and assistance was provided to the two local public transportation providers (SEAT and Pine Bluff Transit). Staff also reviewed FTA budget and funding requests for these providers.

The MTP process identified the Hazel Street and University corridor as a primary issue within the PBATS area as both a safety and economic concern. Preliminary plan estimates calculated previously were reviewed and projected cost estimate updated in an effort to secure project funding sources.

With completion of Phase 1 of the City of Pine Bluff's Streetscape project staff worked with officials with the city and community development department on an extension of the complete street project to 8th Avenue.

Comparison of Budget to Actual Cost

| | <u>Federal</u> | <u>Local</u> | <u>Total</u> |
|-------------------|----------------|--------------|--------------|
| Budget (PL funds) | \$ 20,674.00 | \$ 5,168.00 | \$ 25,842.00 |
| Actual Cost | \$ 20,674.00 | \$ 5,683.84 | \$ 26,357.84 |

> Budgeted cost deficit / excess

There were no excess funds to be carried forward

> Work revisions

There were no work revisions approved by the Policy Board

> Supporting data

Additional data provided in quarterly reports.

44.25 TRANSPORTATION IMPROVEMENT PROGRAM

This work task includes the Transportation Improvement Plan (TIP) development, project selection, plan monitoring and publication of the Annual List of Obligated Projects (ALOP). This category relies heavily on coordination with ArDOT for development of the Transportation Improvement Program. Information for the 2021-2024 TIP was developed or provided to the MPO's. Working with ArDOT a project list was updated and the 2021-2024 Transportation Plan was adopted. A review of Performance Measures and status of projects was completed.

The 2020 Annual List of Projects (ALOP) was prepared and published.

Comparison of Budget to Actual Cost

| | <u>Federal</u> | <u>Local</u> | <u>Total</u> |
|-------------------|----------------|--------------|--------------|
| Budget (PL funds) | \$ 7,617.00 | \$ 1,904.00 | \$ 9,521 .00 |
| Actual Cost | \$ 7,617.00 | \$ 1,904.00 | \$ 9,521.00 |

> Budgeted cost deficit / excess

There were no excess funds to be carried forward

> Work revisions

There were no work revisions approved by the Policy Board

> Supporting data

Additional data provided in quarterly reports.

**PINE BLUFF AREA TRANSPORTATION STUDY
FY2021
ANNUAL PERFORMANCE AND EXPENSE REPORT
SUMMARY**

| Work Element | 2021 UPWP Budget | 2021 UPWP Cost | Variance (1) |
|--|------------------|----------------|--------------|
| 44.21 Program Support and Administration | \$ 17,681.00 | \$ 18,515.15 | \$ 834.15 |
| 44.22 General Development and Comprehensive Planning | \$ 16,321.00 | \$ 16,456.27 | \$ 135.27 |
| 44.23 Long Range Planning | \$ 66,645.00 | \$ 66,708.58 | \$ 63.58 |
| 44.24 Short Range Planning | \$ 25,842.00 | \$ 26,357.84 | \$ 515.84 |
| 44.25 Transportation Improvement Program | \$ 9,521.00 | \$ 9,521.00 | \$ 0.00 |
| Totals | \$ 136,010.00 | \$ 137,558.84 | \$ 1,548.84 |

(1) Represents additional local funding provided by SARPC.

Total FY2021 UPWP Cost \$ 137,558.84

Total FY2021 UPWP Federal share \$ 108,808.00

Total FY2021 UPWP Local share \$ 28,750.84

